



TECHNICAL ASSISTANCE PANEL (TAP) APPLICATION

ULI UTAH is accepting TAP applications for the 2024-2025 cycle. Applications will be reviewed by our Technical Assistance Panels Committee on an on-going basis.

TAP applications must meet the following criteria:

- Defined geographic boundary within the state of Utah: A neighborhood, district, corridor, etc that will serve as the Study Area.
- Scope: A clearly defined scope of work.
- Metrics: Three to four well-articulated questions to be addressed during a two-day TAP.

Please submit applications to Kristen Cordova at kristen.cordova@uli.org

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Lead Sponsoring Organization: _____

Main Contact Person: Title/Role: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____ E-mail: _____

PLEASE ATTACH THE FOLLOWING:

Scope Of Work: Provide a one-page description of the need for the TAP. Include the following information:

- Background on the affected site/area and current and future plans or activities, both public and private.
- Define the study area (ownership, current uses, zoning, access, unique characteristics of the site).
- Include maps, statistics, planning and development goals, and other info may be attached if relevant.
- Identify the area's key demographic or market characteristics that are relevant to the pane questions. This might include: median household income, housing prices for-sale and for-rent, employment figures, etc.
- Describe any current or relevant planning processes and how community members have been engaged to date.
- Provide an explanation of previous efforts to address the scope, including outcomes of those efforts.
- Identify all individuals who will participate in the TAP process

Panel Questions: Provide three or four specific questions about the affected site or area that the panel can address during the timeframe of the TAP.

Leadership Support: Provide a letter from your organization's leadership that indicates strong understanding and support of the TAP process, including agreement with the criteria outlined in this application. Letters of support from local public sector leaders, businesses and/or community-based organizations are encouraged but are not required.

Cost: ULI Utah charges a fee for each of its Technical Assistance Panels (TAPs) to cover staff time and related expenses, including workshop materials, report writers' compensation, transportation, lodging, venue arrangement, catering, and logistical arrangements. The fee structure ranges between \$20,000 and \$30,000 for a two-day TAP session held anywhere within Utah. This range is determined by factors such as location, the complexity and breadth of the scope, and the comprehensiveness of the final written report.

Questions? For more information regarding the Technical Advisory Panel program, guidelines, or the application process please contact Kristen Cordova at Kristen.Cordova@uli.org