



## UrbanPlan Volunteer Application Form

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Work Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Professional Credentials: \_\_\_\_\_

Member of ULI: Yes \_\_\_\_\_ No \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Desired Time Commitment Annually (in addition to initial one-day volunteer training and periodic self-review):

1 hr \_\_\_\_\_ 2 hrs \_\_\_\_\_ 4 hrs \_\_\_\_\_ 8 hrs \_\_\_\_\_ More \_\_\_\_\_ Other (please specify): \_\_\_\_\_

Which role are you interested in? **Facilitator** \_\_\_\_\_ **City Council Member** \_\_\_\_\_

**Team Lead** \_\_\_\_\_

### Qualifications

We ask volunteers to have a minimum of five years of work experience in land use, real estate development, or a related profession, and have a flexible schedule that allows participation. Please explain why your experience and leadership skills make you a good fit for this volunteer role. Please also disclose any circumstances in your background that ULI should know about, including any criminal history (i.e., felony convictions), that might be relevant to your qualifications to serve in this volunteer role.

Summary of professional qualifications and/or submit your Resume or CV:

Summary of volunteer experience with public officials, high school or university students:

## References

Volunteers need to provide two references, with one of them a current ULI member or UrbanPlan volunteer. Your referral can be a colleague, but should not be a family member or close friend. A ULI staff person or UrbanPlan Committee member will contact one or both references to make sure you have the professional experience and character to volunteer with young people.

### **Reference #1**

**Name:**

**Title and company:**

**Email address:**

**Phone number:**

### **Reference #2**

**Name:**

**Title and company:**

**Email address:**

**Phone number:**

## Child Protection Policy

Every person desiring to volunteer with UrbanPlan must familiarize himself or herself with ULI's Child Protection Policy and all volunteers will be held to the requirements laid out in the Policy and agree to it by signing the form provided. You will receive training on this matter during your UrbanPlan Volunteer Training and annually once you become a volunteer. If deemed necessary, ULI will complete a background check on any individual desiring to volunteer with UrbanPlan.

Upon completion of this application, if necessary, a personal interview may be scheduled with an UrbanPlan representative to discuss the written application and suitability for a volunteer position. Applicants who have completed an interview and reference check will not be subject to a mandatory criminal background check. However, volunteers shall be subject to a background check at any time if determined necessary by ULI in order for us to best protect our students. By signing the attached Child Protection Policy, you consent to give ULI the authority to conduct such a check.

## Child Protection Policy Acknowledgment

By signing below, I acknowledge that I have received, read, and agree to abide by the UrbanPlan Student Protection Policy, and that I have attended the online training webinar.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Volunteer Application Form Acknowledgment

By submitting this application and signing below, you agree to give ULI permission to contact the references you listed above and other references they may identify. You also give ULI permission to conduct a background check on you if ULI deems that necessary. You further agree to hold ULI harmless and waive and release any claims you may have against ULI in connection with ULI's review of and actions taken on your application to participate in UrbanPlan or your participation in UrbanPlan in the future.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please submit application to:** Natasha Walker, ULI Triangle at [natasha.walker@uli.org](mailto:natasha.walker@uli.org)