

Local Member Councils (LMC)

Modeled after ULI National Product Councils, LMCs are small groups of ULI members focused on exploring and discussing land-use trends and challenges that affect South Texas. Local Member Councils are designed to engage members based on their expertise and passion within the land use industry. Local Member Councils are topically focused, multidisciplinary groups that meet regularly to exchange ideas, examine industry trends, and share information and best practices in a collaborative and collegiate manner.

PARTICIPATION GUIDELINES:

1. **Discussion Oriented:** The purpose of Local Member Councils is to foster a deep discussion with members, related to the council's product. LMCs are member-led and the content is decided, organized and driven by participating members. Each council determines its program content, guest speakers, and meeting schedule.
2. **Applications:** Applications are accepted twice annually, in June and December. Once a member is admitted to a LMC, they may remain on that council without re-applying if they meet the participation guidelines. Members are eligible to transfer to another LMC, on a space-available basis, after a minimum of one-year active participation with the original LMC.
3. **Annual Participation Fee:** LMC members pay a \$125 annual participation fee, payable in January. (The fee will be prorated for members who join a council mid-year.) The participation fee is separate and in addition to a member's annual dues to belong to ULI. The participation fee covers expenses associated with meetings and ULI's administrative costs to support the overall LMC program.
4. **Membership Commitment:** LMC participants must maintain a valid ULI membership in good standing. Failure to renew one's ULI membership will result in being dropped from the LMC without refund of the annual participation fee. Participation on an LMC requires a minimum commitment of 2 years.
5. **Leadership:** Each LMC shall include one Chair and one Co-Chair who, together, will oversee all aspects of the LMC. This primarily includes coordinating content, logistics, and take-aways for each meeting.
6. **Chair Term Limits:** One year as Co-Chair and one subsequent year as Chair.
7. **Meeting Notes / Key Take-aways:** Co-Chair shall be responsible for taking notes and entering key take-aways on the Attendance/Topic Tracking Spreadsheet.
8. **Attendance:** The success of each LMC is dependent upon active participation and meaningful contribution by all members; hence minimum 75% attendance is required. Members who miss more than two meetings in a 12-month period will be moved to the bottom of the priority list upon the next bi-annual LMC roster review.
9. **Planning:** Each LMC is encouraged to identify a minimum of 2-3 focus-topics/objectives for the year.
 - a. Save your topics in the [ULI/SA Local Member Council Tracking Form](#). Use this to support cross Council collaboration.
 - b. Establish a recurring meeting and tentatively schedule your meetings for the year. Check to the master [ULI San Antonio Google Calendar](#) when scheduling and "invite" the calendar to your meeting.
 - c. Prepare a presentation for a ULI/SA Local Member Council group evening event for ULI/SA members, sponsors and guests on November 10, 2022 at The Tobin Center Riverwalk Plaza.