



# BOSA Family Companies

**We empower our people to  
operate like owners.**

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Learn more about our career opportunities.  
Join the team.

## Director, Design

**Location:** Vancouver, B.C.

### About BOSA:

The story of the Bosa Family Companies is one of entrepreneurship, commitment and a passion for construction that began over 50 years ago. The wholly-integrated, family-run company is backed by a longstanding history of excellence in development, contracting, and asset-management, making it one of Canada's most respected privately-owned brands. With an uncompromising commitment to quality construction and innovative design, the Bosa Family Companies – through its subsidiaries, Bosa Properties and BlueSky Properties – has cemented its reputation as one of the British Columbia's top developers, and boasts an extensive portfolio of residential, commercial, industrial and mixed-use urban properties.

### About the Role:

Working with Bosa's Design Innovation, Marketing, Development and Executive teams, the Design Director will execute and support on a variety of project initiatives, with involvement in some of the company's most prominent developments throughout Metro Vancouver. The role seeks a design leader with a passion for detail and an exceptional eye for design. Reporting directly to the Design Innovation Executive, your average day may include:

- Coordination and management of project design initiatives and deliverables, in support of and taking lead from the project teams and executives;
- Managing and driving the internal Bosa Visioning Process;
- Participation in brainstorm and ideation sessions;
- Setting standards and owning direction of interior design, product aesthetic / functionality and

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design innovation;

- Coordinating and managing stakeholder buy-in and approvals;
- Integration and ownership of customer and market insights into design driven decisions;
- Design innovation as it pertains to product development;
- Ownership of the Bosa Design Principles and adjacent and complementary standards;
- Briefing and managing design and construction professionals;
- Participating in project team meetings and coordination;
- Creating briefs and reports related to project direction and product research;
- Design presentations to stakeholders and Executives;
- Staying up to date with design and industry trends;
- Gathering and generate copy, precedents, images and graphics used for all internal and external presentations, reports, briefs and deliverables;
- Participate in research and data collection specific to projects;
- Collaboration with stakeholders to drive design direction and brand consistency;
- Preparation of schedules, workflows and budgets;
- Self-prioritizing projects and working with milestones and deadlines;
- Coordination of design related activities;
- Support of corporate initiatives, as required;
- Support of the Executive team, as required.

### What you Bring:

The ideal candidate for this position is a leader that is creative and organized. Not only do you have attention to detail and an eye for all things design, but you are also efficient, intelligent and confident in the quality of your work. You are a strong and clear communicator, regardless of whether it is via email, in-person or writing briefs, reports and presentations. Your design leadership, sensibility and industry knowledge are your competitive advantage, and you are looking for an opportunity to leverage that strength and set new company standards.

- Resilient, flexible and know how to work in a corporate environment
- Ability to take the lead on design initiatives and full ownership of design decisions
- Can work autonomously but working in a collaborative team is equally important to you
- Get buy-in from stakeholders and Executives
- Positive collaboration and stakeholder management
- Positive, upbeat and easy going, ready to acquire new skills and absorb knowledge at every step of the learning process.
- Passionate about good design.

### Our Must Haves:

- Post-secondary education in a discipline relevant to design or related discipline;
- Minimum of 10-15 years' experience in design and related project management;
- Leadership experience in managing teams and projects;
- A portfolio of work produced and managed, graphic and text based; (portfolio will be requested as part of interview process);
- Proven track record of managing and delivering complex design projects;
- Ability to set up and manage design systems and protocols;
- Site knowledge and ability to work with executives, designers and construction;

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- Ability to lead creative workshops and design charettes;
  - Ability to produce and working with project research, insights, customer and market data;
  - Experience with Adobe Creative Suite (Photoshop, InDesign, Illustrator), preferred but not essential;
  - Experience in SketchUp and any other 3D architectural tools, preferred but not essential;
  - Strong computer skills and an excellent knowledge of MS Office programs;
  - Ability to work with graphs, financial, market, customer and insights reports;
  - Excellent communications and writing skills;
  - Exceptional design aesthetic and sense of proportion; ability to communicate concepts and support design decisions;
  - Confidence to make decisions, humility to compromise, ability to work within a team;
  - Ability to stay organized, be resourceful and anticipate need.

### Your Rewards:

Our most important offering to anyone that joins the Bosa Properties team is our culture of innovation, achievement, and ownership. We bring out the best in each other by constantly striving to be world class in all we do. These values are reflected in our Real Estate Projects, our Company, and our People.

At Bosa, we also offer a very competitive compensation structure that supplements your regular income with a robust benefits package:

- **Medical and Dental Coverage:** Our industry leading benefits package covers you and your dependents at no cost
- **RRSP Matching:** We support your future goals by matching up to 5% of your RRSP contributions.
- **Friends and Family Program:** Early and exclusive access to our newly released projects
- **BOSA Connect™:** Our annual development conference that is designed and hosted by our leadership and complemented by a range of world-class speakers and workshop experts.
- **Professional Development and Education Support**

### How to Apply:

Please submit an application using the [career link](#) provided. We value your interest in the Bosa Family of Companies. While we can only respond to shortlisted applicants, we will keep your information on file and consider you for future opportunities as they come available.