



# FY 21 UrbanPlan Volunteer Application Form

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Work Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Professional Credentials: \_\_\_\_\_

Member of ULI:  Yes  No Years of Experience in Real Estate Industry: \_\_\_\_\_

Previously trained as an UrbanPlan volunteer:  Yes  No If yes, year trained: \_\_\_\_\_

Desired Annual Time Commitment Annually (in addition to initial volunteer training and periodic self- review):

1 hr \_\_\_\_\_ 2 hrs \_\_\_\_\_ 4 hrs \_\_\_\_\_ 8 hrs \_\_\_\_\_ More \_\_\_\_\_ Other (please specify): \_\_\_\_\_

ULI Washington’s UrbanPlan program is delivered in four formats: university classrooms, high school classrooms, community workshops and workshops for public officials. Please indicate your preferences (if any) below:

University  High School  Community Workshops  Workshops for Public Officials

ULI Washington’s FY21 UrbanPlan programs will take place in multiple jurisdictions. Please indicate your preferred locations for volunteering (if any) below:

Arlington, VA  Montgomery County, MD  Washington, DC (NW, NE)

Alexandria, VA  Prince George’s County, MD  Washington, DC (SW, SE)

### Qualifications

We ask volunteers to have a minimum of five (5) years of work experience in land use, real estate development, or a related profession, and have a flexible schedule that allows participation. Please explain why your experience and leadership skills make you a good fit for this volunteer role. Please also disclose any circumstances in your background that ULI should know about, including any criminal history (i.e., felony convictions), that might be relevant to your qualifications to serve in this volunteer role.

Summary of professional qualifications and/or submit your Resume or CV:

Description of volunteer experience with high school or university students:

## References

Volunteers need to provide two references, with one of them a current ULI member or UrbanPlan volunteer. Your referral can be a colleague, but should not be a family member or close friend. A ULI staff person or UrbanPlan Committee member will contact one or both references to make sure you have the professional experience and character to volunteer with young people.

### Reference #1

Name: \_\_\_\_\_ Title and company: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone number: \_\_\_\_\_

### Reference #2

Name: \_\_\_\_\_ Title and company: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone number: \_\_\_\_\_

## Child Protection Policy

Every person desiring to volunteer with UrbanPlan must familiarize himself or herself with ULI's Child Protection Policy and all volunteers will be held to the requirements laid out in the Policy and agree to it by signing the form provided. You will receive training on this matter during your UrbanPlan Volunteer Training and annually once you become a volunteer. If deemed necessary, ULI will complete a background check on any individual desiring to volunteer with UrbanPlan.

Upon completion of this application, if necessary, a personal interview may be scheduled with an UrbanPlan representative to discuss the written application and suitability for a volunteer position. Applicants who have completed an interview and reference check will not be subject to a mandatory criminal background check. However, volunteers shall be subject to a background check at any time if determined necessary by ULI in order for us to best protect our students.

## Volunteer Application Form Acknowledgment

By submitting this application and signing below, you agree to give ULI permission to contact the references you listed above and other references they may identify. You also give ULI permission to conduct a background check on you if ULI deems that necessary. You further agree to hold ULI harmless and waive and release any claims you may have against ULI in connection with ULI's review of and actions taken on your application to participate in UrbanPlan or your participation in UrbanPlan in the future.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please submit completed application to:** Margit Nahra at [margit.nahra@uli.org](mailto:margit.nahra@uli.org).

