

Entry-Level Estimator

The primary purpose of this position is to learn and become proficient in the preconstruction process. This role will support and assist estimators in the bidding process, including preparation of new estimates, and budgets.

Key Job Responsibilities

- Partnering with estimators, and senior estimators to learn the following estimating skills:
 - Reading plans and preparing quantity takeoffs
 - Interpreting project documents to develop written scopes of work for specific trade work packages.
 - Subcontractor communication on estimate and budget work:
 - Project Solicitation
 - Scope of work communication
 - Pre-Bid day and bid day follow-up and follow-through
 - Understanding the job scope process including site logistics, unforeseen and existing conditions, and constructability issues.
 - Understanding costing of work in terms of square foot, labor, and material.
 - Developing and maintaining productive subcontractor relationships.
 - Provide support to estimators and senior estimators to further develop skills.
- Active participation in the preconstruction process to include preliminary cost analysis, timely and accurate estimates, value engineering, creating scope letters, subcontract negotiations and project scheduling.
- Learn and use Procore for all estimating and posting tasks.
- Learn and use On Screen Takeoff for quantitative estimate tasks.
- Perform other projects and duties as assigned.

Required For Success

- Bachelor's Degree in Engineering, Construction Management, Mathematics, or a related field preferred, but not required.
- Construction related internships or 1-2 years prior work experience.
- Ability to independently organize work assignments and meet critical deadlines.

Entry-Level Estimator

- Strong problem solving skills and keen attention to detail
- Must have the ability to work on multiple projects with different deadlines simultaneously.
- Proficient with office productivity software, including Microsoft Word and Excel.

About Chesapeake Contracting Group

Chesapeake Contracting Group, Inc. is a privately held, award-winning commercial general contractor. For over 40 years, we have gone beyond construction delivery services by offering creative planning and solutions from project concept to completion. Our expertise encompasses automotive dealerships, retail, mixed-use, restaurants, mid-rise office and medical buildings, flex-space, warehouses, and tenant fit-outs.

Our employees are dedicated individuals with a great work ethic who are committed to improving and growing every part of their area of responsibility. Our employees are skilled, confident, and career-oriented individuals who thrive on the challenge of constantly learning and sharing ideas. They are driven by our mission to be the very best contractor in the region.