



CBRE Group, Inc. (NYSE:CBG), a Fortune 500 and S&P 500 company headquartered in Los Angeles, is the world's largest commercial real estate services firm. The Company has approximately 90,000 employees (excluding affiliates), and serves real estate owners, investors and occupiers through more than 300 offices (excluding affiliates) worldwide. CBRE offers strategic advice and execution for property sales and leasing; corporate services; property, facilities and project management; mortgage banking; appraisal and valuation; development services; investment management; and research and consulting. Please visit our Web site at www.cbre.com.

SENIOR CAPITAL MARKETS ANALYST – FULL TIME EMPLOYMENT

Essential Functions: The **Atlanta Office Institutional Properties Team** is seeking a candidate for the role of Senior Capital Markets Analyst, a full-time position in the Atlanta office. The analyst will be integrated within the sales brokerage team primarily responsible for financial analysis and underwriting and assist with day-to-day responsibilities, contribute to business development initiatives, and carry out tasks for both internal and external clients. The ideal candidate will be detail-oriented, highly-organized, able to work well in a fast-paced environment with tight deadlines, demonstrate clear communication skills, and be motivated to learn.

Specific Responsibilities Will Include:

- Operate financial models in Excel and ARGUS Enterprise utilizing financial statements, leases and market leasing assumptions
- Analyze real estate trends including market occupancy, leasing, and sales activity as well as locational drivers that affect an underlying property's value
- Conduct research to understand an asset's tenancy and the credit associated with those tenants
- Review and abstract lease documentation and other complex real estate agreements to assist with preparation of financial materials
- Assist with preparing and presenting the results of analyses, including graphics and charts, in a clear and concise manner for property valuations and strategic considerations of current and potential client holdings
- Actively assist in the research, writing, and proofing of market intelligence for marketing materials
- Coordinate with clients during pre-marketing, marketing, and due diligence processes
- Establish strong working relationships with the team and clients to understand and identify market intelligence needs

Qualifications:

- Bachelor's degree in Real Estate, Finance, Accounting, or Economics or a related field of study from an accredited institution with a strong academic performance. Please include GPA on resume.
- At least 2 years of experience
- Strong analytical skills, financial/math skills and a keen sense of numbers
- Ability to comprehend, analyze and interpret various types of real estate documents, including leases, contracts and financial statements
- Experience with financial analysis including, but not limited to, DCF, NPV, IRR and ROI
- Highly-developed verbal and written communication skills – ability to interact effectively and professionally with a wide variety of internal parties
- Close attention to detail and strong organizational skills; ability to multi-task in order to meet client deadlines
- ARGUS Enterprise skills preferred
- Intermediate to advanced skills with Microsoft Office Suite (Excel, Word, and PowerPoint)
- Ability to understand and carry out general instructions in standard situations; ability to solve problems in complex situations
- Ability to think creatively to resolve problems
- Willingness to work hard in a transaction-oriented environment; high-level of integrity and ethics

Interested candidates should send a resume and cover letter to Mr. Ryan Reethof at ryan.reethof@cbre.com.