### VOLUNTEER JOB DESCRIPTION – ULI ALBERTA

<table>
<thead>
<tr>
<th>Date Posted:</th>
<th>July 15, 2019</th>
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<tbody>
<tr>
<td>Submit Response by:</td>
<td>Until position filled</td>
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<tr>
<td>Committee:</td>
<td>CMA Committee</td>
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<tr>
<td>Location:</td>
<td>Calgary</td>
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<td>Job Title:</td>
<td>Mission Advancement Committee Member</td>
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**Job Description:**
- Act as a bridge between ULI and District Council activities;
- Ensure that ULI practices, policies and programs are integrated into the District;
- Council’s activities and outreach;
- Provide ULI and the District Council with regular updates on the advancement of the ULI mission within the program of work of the District Council;
- Advise or oversee Sub-Committee Chairs or be actively (individually) responsible for the implementation of the above activities in the District Council;
- Work closely with the Mission Advancement Chair in overseeing the operations and growth of the District Council.

**Skills Required:**
- Strong communication skills (verbal and written);
- Ability to liaise with industry colleagues in a positive and professional manner;
- A thorough understanding of and ability to carry ULI’s core principles & mandate.

**Time Commitment:**
4-6 hours per month

**Meeting Frequency:**
As needed

**Term:**
Two years

**Questions/to apply:**
To apply please complete your profile in Navigator or complete the application and send it to Sprynk.kubicek@uli.org
For any questions please email: Joel Armitage at armitagejoelh@gmail.com

*Must be a ULI full member to be eligible*