

Urban Land Institute Chicago District Council

Technical Assistance Panel

PROPOSED 2-DAY AGENDA

Day 1

8:00 a.m. to 11:00 a.m. Briefing and Study Area Tour

The day starts with a briefing by the sponsor and a tour of the study area. The purpose of the briefing is NOT to repeat the information in the briefing book developed by the sponsor, but to augment it and provide an opportunity for the panelists to ask clarifying questions.

11:00 a.m. to 12:30 p.m. Interviews

Interviews with community leaders representing all points of view. The purpose is to get as complete a picture of the problem statement as possible in order for the best recommendations to be made to the community.

12:30 p.m. to 1:30 p.m. Lunch and Roundtable Discussion

The panel engages in a round table discussion with sponsor representatives. The purpose of this discussion is for the panel to gain insight into the specific questions to allow them to provide practical recommendations. The panel chair moderates the discussion.

1:30 p.m. to 5:30 p.m. Working Session

The panel deliberates on its own and develops outline of issues to report back to community.

5:30 p.m. to 6:30 p.m. Local Community Gathering

Opportunity to meet a wide range of community leaders, including elected and appointed officials, business owners and active residents.

Day 2

8:00 a.m. to 12:00 p.m. Working Session

12:00 p.m. Working Lunch

5:00 p.m. to 6:00 p.m. Presentation of the Panel's Findings and Recommendations

The panel meets with the sponsors to present its findings and recommendations as they relate to the assignment and the questions posed by the sponsor.

Two Weeks Later

Panel presents an Executive Summary in an open forum to sponsors, stakeholders and general public.

