**VOLUNTEER JOB DESCRIPTION – ULI ALBERTA**

<table>
<thead>
<tr>
<th>Date Posted:</th>
<th>June 12, 2019</th>
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<tbody>
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<td>Submit Response by:</td>
<td>Until position filled</td>
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<tr>
<td>Committee:</td>
<td>Communications Committee</td>
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<tr>
<td>Location:</td>
<td>Calgary and Edmonton (Reporting to ULI Alberta Chairs, Communications)</td>
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<tr>
<td>Job Title:</td>
<td>Communications Committee Member</td>
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**Job Description:** Objective is to communicate to membership, stakeholders and interested parties of ULI Alberta—in order to create a sustainable and effective District Council. This will be achieved by executing on the following:

- Must have an interest in Marketing.
- Deploy communications initiative, represent the ULI Alberta Brand in the Social Media sphere and cover events.

**Skills Required:**

- Strong communication skills (verbal and written)
- Ability to liaise with industry colleagues in a positive and professional manner
- Marketing experience is an asset
- Twitter, Instagram, LinkedIn, Facebook

**Time Commitment:** 1-2 hours per month

**Meeting Frequency:** 1 hour every 6 – 8 weeks

**Term:**

**Questions:** To apply please complete your profile in Navigator or complete the application and send it to Spryng.kubicek@uli.org

For any questions please email: Spryng.kubicek@uli.org

*Must be a ULI member to be eligible*